

ALTA LAKES COMMUNITY DEVELOPMENT DISTRICT

District Office - St. Augustine, Florida - (904) 436-6270

Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614

www.altalakescdd.org

Board of Supervisors
Alta Lakes Community
Development District

September 20, 2023

AGENDA

Dear Board Supervisors:

The **special meeting** of the Board of Supervisors of the Alta Lakes Community Development District will be held on **September 27, 2023, at 6:00 p.m.** at the Alta Lakes Amenity Center located at 3108 Alta Lakes Blvd., Jacksonville, FL 32226.

BOARD OF SUPERVISORS MEETING:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of the Board of Supervisors' Meeting held July 26, 2023
 - B. Ratification of Operations & Maintenance Expenditures for July and August 2023
 - C. Acceptance of Financial Statement (unaudited) for July 31, 2023 - August 31, 2023
- 4. STAFF REPORTS – Part A**
 - A. District Counsel
 - B. District Engineer
 1. Update on Alta Drive Construction and Pond 18
 - C. Aquatic Maintenance Manager
 1. Solitude Lake Management Report, dated August 4, 2023
 - D. Landscape Manager
 1. BrightView Landscape Report, dated August 10, 2023 & September 13, 2023
- 5. BUSINESS ITEMS**
 - A. Consideration of Third Addendum to BrightView Landscape & Irrigation Maintenance Services Agreement
 - B. Consideration of BrightView Landscape Proposals
 1. Bed Enhancement
 2. Mulch Installation
 3. Trimming of Sycamore Tree
 - C. Consideration of Volleyball Top Dress Proposal
 - D. Consideration of Pond Bank Fence Installation Proposals
 - E. Acceptance of the Fourth Addendum to Professional District Services Agreement
 - F. Consideration of FY 2023-2024 Insurance Renewal Policy (under separate cover)
 - G. Acceptance of AMTEC Arbitrage Rebate Report of Bond Series 2019, dated July 31, 2023

- H. Consideration of First Addendum to First Coast CMS Agreement
 - I. Acceptance of Board of Supervisor Resignation
 - J. Consideration of Appointment to Vacant Board Seats #3 and #4
 - K. Administration of Oath of Office
 - L. Consideration of Resolution 2023-10, Redesignating Officers
 - M. Consideration of Resolution 2023-11, Setting the Date, Time & Location of Fiscal Year 2023-2024 Meetings
- 6. Staff Reports – Part B**
- A. Amenity Manager
 - 1. Update of Night Swimming
 - 2. First Coast CMS Field Report
 - B. District Manager
- 7. Supervisor Requests and Audience Comments**
- 8. Adjournment**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call Kristi Roxas, Administrative Assistant, at 904-436-6270 Ext. 4636 or myself at Ext. 4631.

Yours kindly,
Carol L. Brown
District Manager